

Micro Company Subscription

If you have a small company with less than 10 employees (microcompany) and do not need administrative oversight functionality, such as reporting, you can use our stand alone out of the box training service through the Institute of Addiction Education. In this platform, you can register, pay and access training courses as a bundle or as individual courses. Follow the instructions below to access the platform.

To Access Course Catalogue:

<https://tifae.prosperitylms.com/req/tifae/studente/>

Access All Courses

We have created course bundles to meet your needs. This is a grouping of courses that you staff can have access to for one price. All courses meet CE requirements and are approved for TCBAP, NAADAC and Texas BHEC.

1. On the main catalogue page, select the bundle you would like to purchase.
2. Scroll to the bottom of the page and select REGISTER
3. The checkout cart dialogue box will drop down, select CHECKOUT- if it retracts, just click on it in the upper right hand corner. Complete the form, all area. If you don't know the license or certification number you can use 111 and the current date for the expiration date. If this is for BHEC, you will need to have the correct license number and expiration date.
4. A final verification will load. Select CHECKOUT.
5. Select CHECKOUT with Stripe
6. Input your payment information.

You will receive confirmation of payment and be directed to the student account. Give the student the login (email) and password you created, and they can begin taking courses. When they complete the course, they will need to print off the certificates and give them to you.

Purchase/Access Individually Priced Courses

If you just need one or two course, you can select courses from our individual priced courses list. These courses are \$10-\$15 per courses depending on the course.

1. On the main catalogue page, on the left hand menu, select INDIVIDUALLY PRICED COURSES.
2. All the courses will be listed with their prices. Select the course you would like to take by going to "register for courses.
3. Scroll to the bottom of the page and select REGISTER.
4. The checkout cart dialogue box will drop down, select CHECKOUT- if it retracts, just click on it in the upper right hand corner. Complete the form, all area. If you don't know the license or certification number you can use 111 and the current date for the expiration date. If this is for BHEC, you will need to have the correct license number and expiration date.
5. A final verification will load. Select CHECKOUT.
6. Select CHECKOUT with Stripe.
7. Input your payment information.

You will receive confirmation of payment and be directed to the student account. Give the student the login (email) and password you created, and they can begin taking courses. When they complete the course, they will need to print off the certificates and give them to you.

If at anytime the student needs to take other courses, by going to REGISTER FOR COURSES in their student account. It will take them through the checkout and payment process.

***At this time, we do not have a prepaid or bulk purchase process.**